

Uniform and equipment

- **All students must wear the correct uniform at all times**
 - A full list of approved items is included in the appendix
 - Shoes must be sensible for school wear as deemed appropriate by the school. In particular, trainers and fashion footwear are not allowed
- **All students must have at least the minimum equipment required with them every day**
 - The minimum requirement is a pen, pencil, ruler and calculator
 - Other specialist equipment will be required at certain times such as mathematical instruments and these are available at competitive rates from the Resources Centre
- **All students must have their planner available at all times during the school day**
- **Mobile forms of technology are encouraged in lessons at the discretion of the teacher**

4. Jewellery, hair, make-up and valuables

Lower School

If you are in Year 7 or 8, you are not permitted to wear make-up or nail varnish. You may wear one ring, a watch and one small stud earring in each ear. The earrings should fit close to the ear; no hoops or drops. No piercings or other jewellery is permitted.

Middle School

In the Middle School our approach to the wearing of jewellery and make-up reflects your increased maturity. You are allowed to wear **unobtrusive** make-up and jewellery, and **clear** nail varnish is permitted.

Please note however: the school will not accept facial piercings and the judgement of what constitutes unobtrusive lies with the school staff. As a rule of thumb if make-up is noticeable, it is probably not appropriate. In practical subjects (PE, science and design technology) it is essential that you remove jewellery prior to your arrival at the lesson. This is not negotiable and is in response to Health and Safety restrictions. Students are expected to follow the instructions of members of staff in this regard.

If you need to wear an item for medical or religious reasons, please bring a letter from home requesting written permission, which may only be given by the Principal.

For all students hair should look natural and should not be noticeably dyed, or shaved.

Whilst the school provides students with lockers to assist in keeping things safe, students should not bring any items of value into school as the school cannot accept liability for their safe keeping. In the unlikely event that a student needs to bring something of value into school, arrangements for its safe keeping should be discussed with a senior member of staff before the item is brought in.

There is a ParentMail+ Pay facility, where parents/carers can pay for a range of trips and visits and top up cashless catering accounts, rather than students bringing cash into school. To register for ParentMail or to obtain an activation code for +Pay please contact the Communications Team via communications@hinchbk.cambs.sch.uk or ring 01480 375700.

Appendix 1: School Uniform & Equipment

Uniform should be worn at all times on the school premises and on the way to and from school. It should be worn on school trips unless students are told otherwise.

Please note that we do hold some good quality second hand uniform. Please contact school on 01480 375700 for more information. For financial assistance with uniform, contact the Lower, Middle and Upper School Offices.

UNIFORM : YEARS 7 - 11

- School sweatshirt - dark green, with embroidered badge in house colours.
- School polo-shirt - white with embroidered school badge in house colours. The collar should show, but not the bottom of the polo-shirt under the sweatshirt.
- School skirt - black, no more than three inches above/below the knee.
- School trousers – black, full length, and must not be denim, denim effect, legging or skinny fit trousers.
- White or black socks.
- Black or natural tights.
- Dark outdoor coats.
- Hats, caps and scarves should not be worn in the school buildings.
- Black shoes, plain in a sensible style with low, flat heels. (Sandals, boots, canvas shoes or trainers are not permitted). Trainers can only be worn during PE, Drama and some PD lessons.

Optional Uniform for Year 11

- Jacket – Black fitted.
- School tie.
- White shirt – plain white collared office shirt.

(NB: Whilst these items are optional and **are not compulsory**, we hope that parents/carers and Year 11 students will welcome and appreciate the benefits of this change. Year 11 students will still be permitted to wear the uniform as listed above).

PE Kit

- Long sleeved shirt and white short sleeved shirt with house coloured panels.
- Black shorts with school logo.
- Green sports socks with house colour.
- Trainers.
- Swimwear – Trunks or a discrete one piece costume (mainly black).

Optional

- Black leggings for dance.
- Black Jogging trousers / white or black thermal / cool shirt under PE kit.
- Football/rugby boots ~ Kite marked safety studs strongly recommended.

Hair

- Hair should look natural – not noticeably dyed, or shaved.

Make up

- In Lower school you are not permitted to wear any make-up or nail varnish.
- In Middle school our approach reflects your increased maturity. You are allowed to wear unobtrusive make-up and clear nail varnish.

Jewellery

- In Lower and Middle school you may wear one ring, a watch and one small stud earring in each ear. The earrings should fit close to the ear; no hoops or drops. No piercings or other jewellery permitted.
- If you need to wear an item of jewellery for medical or religious reasons, please bring a letter from home stating that.

Facial piercing

- No facial piercings of any type are permitted.
- Students who wish to have additional piercings should do so at the beginning of the 6 week summer holiday to avoid any potential conflict over the removal of piercings during the school day.

Buying Uniform

- School uniform can be purchased from Price and Buckland via their website: www.pbparentsonline.co.uk/hinchingbrooke or ring 01480 375700 for a copy of the order form.
- There will still be a process in school for those families who cannot access this internet facility. Parents are encouraged to purchase all the school uniform from the website, but can buy trousers and skirts from other suppliers as long as the style is identical to the one described on the school website.

Financial Assistance

- If you need financial support to purchase uniform, applications can be made to access the financial assistance fund by writing to David Riddick (Director of Operations) dar@hinchbk.cambs.sch.uk.
- We do also have some quality second hand items donated to school which are available for students to purchase for a small donation.

EQUIPMENT

All students will be provided with a planner to assist them in the organisation of their school day and homework tasks and for communication between school and home. Students must have their planner with them every day.

Students are expected to bring basic stationery items with them on a daily basis. All students must have at least:

- a pen
- a pencil
- a ruler
- a calculator

These items can be bought individually, or in a pack, from the Resources Centre:

Pencil	12p	Eraser	10p
Pen	10p	Ruler	15p
Sharpener	15p	Calculator	£1.85 to £6
Pencil Case (sturdy)	£1.20	Exam pencil case – with essential items for an exam	£1.00

You may also need mathematical equipment such as a protractor and a compass at certain times during the year.