



October 2013

Dear Parent/Carer,

KS3 Visit to Malaga - June 2014

We are pleased to offer our Year 8 and year 9 Students the opportunity to take part in the 2014 Spanish residential visit to Malaga.

The Trip

Malaga is situated in the south coast of Spain and is one of the oldest cities in the world. This unique, enriching experience will be extremely rewarding and motivating for students. There will be two mornings with 3 x 45 minute Spanish lessons with native qualified teachers in small groups. Materials and resources will be supplied in a reputable Academy Located on the beachfront in La Cala del Moral as well as other varied activities such as:

- Full day visit to Malaga historic centre including the Alcazaba and Gibralfaro Castle
- Half day excursion the town of Nerja and the village Filigrana
- Beach sports on the beach in front of the school (no water sports)
- Exploring the area with a questionnaire /treasure hunt
- Visit Cueva del Tesoro
- Spanish Cinema workshop
- Possibility of visiting a local school.

We strongly believe this experience will have an extremely valuable educational input in both academic and cultural aspects for KS3 students.

Dates and Accommodation

The dates proposed for the trip are 9th - 13th of June 2014 in a local 3* hotel with full board, breakfast, lunch and dinner in multiple occupancy en-suites rooms. The Hotel is located close to the language school and 50 meters from the beachfront.

The Cost

Government legislation on charging for school activities, under the terms of the Education Act 1988, means that this visit which is predominantly in school time cannot be charged for compulsorily. Therefore a voluntary contribution of £549 per student is therefore requested, in order to cover the cost the trip. This includes the return flights to Malaga, transport to and from the airport, insurance, entrance fees, Spanish lessons and full-board. As all meals are included in the total cost, pupils will not require an excessive amount of pocket money. This amount is approximate and maybe subject to change. We are aware that this is an expensive trip. Anyone finding cost a barrier to participate, financial assistance may be available, and a letter should be written in confidence and handed to me.

The school reserves the right to cancel this activity if there are insufficient funds available.

Next steps

If your son/daughter would like to participate in this trip, please return the permission slip below with a non-refundable deposit of **£50** and a photocopy of your Childs passport to the Finance Cashier in the OMD (Old Middle School Dining Room) at any break time or before school **no later than 2nd November 2013**. Cheques should be made payable to 'Hinchingbrooke School' and marked on the reverse with, 'Malaga KS3 Visit' as well as the student's name and form. Credit/debit cards are also accepted and if you wish to pay using this method, please call the Accounts Dept on 01480 420502. **Payments must not be handed to form tutors or language teachers.**

Contd.....

Please note that students will require their own passport and a European Health card which can be obtained by applying online at www.ehic.org.uk.

In order to aid flight booking confirmation, please fill in the permission slip with all relevant details and provide us with a photocopy of the photo page of your child's passport.

Details regarding further payments, possible payment plans and the option of paying online will be provided once the initial deposit has been paid.

Should you require any further details please do not hesitate to contact the trip co-ordinator, Mrs Melchor-Bailey, via email (gm@hinchbk.cambs.sch.uk).

Yours faithfully

Mrs Melchor-Bailey (Trip Co-ordinator)

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To: c/o Finance cashier, FAO: Mrs G Melchor-Bailey, Trip to Malaga June 2014

I give permission for my son/daughter to go on the Malaga trip, June 2014

Student name..... Tutor group

I confirm that I have paid a deposit of £50 by (please tick the appropriate box)

A cheque made payable to Hinchbrooke School

Credit/debit card direct to the Accounts Dept

I acknowledge that this is non-returnable and agree to meet the agreed payment dates.

I have enclosed a photocopy of my child's passport

My child has the following medical condition of which the school should be aware

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A contact number for the period of the trip

is

Name of parent/carer

Signature of parent/carer

Date

Students should note that the school's Code of Conduct applies to all educational visits. Parents should note that the staff supervising are acting *in loco parentis* and they will administer the standard of care given by a reasonably prudent parent/carer. The school will not be responsible for any personal loss or injury unless proved to be negligent. A risk assessment, which has been checked by the Educational Visits Co-ordinator, has been created for the visit and students must obey all instructions given by staff.