



22nd October 2012

Dear Parent/Carer,

**Year 11 'Post 16' Online Application Process (OLAP)/Study Skills Information Evening
Tuesday 6th November at 7.00 p.m.**

There has been a significant change to the application process for Post 16 courses at most Huntingdon area and Cambridgeshire schools and colleges in the past two years. This has been successful and will be repeated again this year, with an increased number of Post 16 course providers taking part.

This means that all Hinchingsbrooke year 11 students, making Post 16 applications for courses at participating schools and colleges, will need to do so using the 'Online Application Process' (or OLAP). This includes those aiming to apply for the Hinchingsbrooke 6th form, as well as applications to external centres.

There has been a large reduction in Connexions services. Consequently OLAP has an increased importance in planning and information for future progression by students. We began the OLAP process in year 10 and will continue to inform and assist our year 11 students in following this process through information assemblies, and via the year 11 PSHE, tutor and support teams.

In addition, I would like to invite you to attend the 'OLAP/Study Skills Parent Information Evening', on Tuesday 6th November. This begins at 7.00 p.m. and will be held in the Performing Arts Centre (PAC - next to lower school). We are fortunate to have Janet Harris, Cambridgeshire County Council Information, Advice and Guidance (IAG) Manager for Personal Learning, to present on the UCAS Progress (OLAP) website, and to go through aspects of the 'Online Application Process'.

The Hinchingsbrooke Examinations Officer, Anna Grantham, will be clarifying exam procedure. We will also share our thoughts on study skills, particularly as preparation for the forthcoming mocks and exams starting on November 12th.

Please find further information by accessing the following websites at: www.ucasprogress.com/ and www.youthoria.org/

If you will be attending the 'OLAP/Study Skills Information evening for Parents' please complete and return the reply slip below, to your son or daughter's tutor **by Tuesday, 6th November.**

Yours faithfully,



Mr Andy Bennett,
adb@hinchbk.cambs.sch.uk
Information, Advice and Guidance Manager

Mrs Jackie Hodgson,
jh@hinchbk.cambs.sch.uk
Key Stage 4 Manager



OLAP Evening Reply Slip – Attention Mr Bennett

Student Name _____

Tutor Group _____

We will/will not be attending the 'OLAP/Study skills Information evening for Parents' on Tuesday, 6th November, 7.00 p.m.

Signature of Parent/Carer _____ Date _____