



JH/SAB

22 June 2012

Dear Parents/Carers

### **Important Information for Year 10**

#### **Work Experience**

Our year 10s should all be fully prepared to go out on two weeks work experience from next Monday 25 June until Friday 6 July. They will return to school on Monday 9 July and will spend Period 1 reflecting and evaluating on what will hopefully be a rewarding time for both employers and their temporary employees. If, during this time, your child is unfortunately ill then they must please let their employer and school know. The students have all been given the mobile number for Mrs Alison Tanton-Smith, our Work Experience coordinator (07718 115870) if there are any unforeseeable problems or queries. During their time at work we also ask all students to complete a booklet which they need to bring back to school on Monday 9 July. We have been hugely impressed by the majority who have made this process relatively straightforward in terms of organisation. This is the first year that Hinchingsbrooke has organised the whole event without the support of Connexions and we are extremely grateful to Alison and her team for facilitating this usually life enhancing opportunity. Thank you also to those students and parents who have helped to organise student own placements.

#### **Exams**

The summer exam season is now complete for year 10 and overall we have been impressed by their attitude and preparation for this aspect of their GCSE courses. Year 10 students may collect their exam results between 9am and 12 noon on Thursday 23 August from the Old Middle School Dining Room located near to our main reception area. Year 11 mock exams will take place between Monday 12 - Friday 23 November.

#### **Leadership opportunities**

I have talked with the students in assembly about the leadership opportunities for our current year 10 students. On Thursday 12 July we shall be holding interviews for our 2012/2013 year 11 prefect team and Sport's Leaders. The latter will be led by Mr Brennan and will work in conjunction with the PE department. Applications need to be with Miss Bray in the History Area by 4pm on Thursday 5 July. Form tutors have provided additional guidance of what this entails.

Any students wishing to be part of our Anti Bullying Committee need to email or see Mrs Bradford as soon as they can. ([kb@hinchbk.cambs.sch.uk](mailto:kb@hinchbk.cambs.sch.uk)) An excellent training opportunity will take place on Wednesday 11 July and students need to show interest before then.

#### **Attendance**

Overall attendance in this year group still needs to improve! Clearly there is a strong correlation between good attendance and success at GCSE level and we ask that no holiday is booked or taken during term time. Next year will see continuation and increased numbers of controlled assessments and modular exams for year 11 and it is obviously detrimental to final grades when such are missed. Students are not allowed to take personal study leave because they have an imminent exam. This is recorded as an unauthorised absence and is not condoned in any way.

### **Uniform**

Uniform is much improved from last year. We still have a number of students who try to defy the regulations and we ask you to support us in minimising the potential time engaged in talking with students about factors that they can get right in KS4 without too much direction. It is essential that all students return on Monday 9 July correctly dressed. Mobile phones, IPODs etc will continue to be immediately confiscated if used within the school and grounds during the school day.

### **School Site**

We are currently undergoing maintenance and new building work which is exciting in many ways and much is intended to further increase the safety of our students. We would like to remind all that no student is allowed on site out of school hours unless attending a club or formally organised activity.

We have had a few instances of such trespassing and treat it as a serious offence.

### **Communicating with School**

If you are reading this as a hard copy then you can still register for ParentMail which keeps you immediately updated with the news and events in school. Likewise our newly updated website [www.hinchingbrookeschool.net](http://www.hinchingbrookeschool.net) is excellent and worth logging in to regularly. All staff can be emailed using the generic email address prefixed with the relevant staff initials e.g. [jh@hinchbk.cambs.sch.uk](mailto:jh@hinchbk.cambs.sch.uk) You are very welcome to contact us at any time and we appreciate any updates on student success and other more administrative matters. Please do inform us immediately of any change of contact details so we can maintain the accuracy of our records.

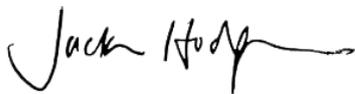
For changes in contact details and registration for ParentMail and +Pay (online payment and cashless catering) please contact [communications@hinchbk.cambs.sch.uk](mailto:communications@hinchbk.cambs.sch.uk)  
Staff initials can be found on the school website under Contact us> Staff Contact Details

### **Finally**

We hope that you have a very pleasant summer break and look forward to welcoming our 'new' Year 11 team on Thursday 6 September.

Thank you for your continuing support.

Best wishes



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