

16-19 Bursary Fund Application form

Please complete each section listed below

- Section 1. Details of applicant**
- Section 2. Eligibility Priority**
- Section 3. Supporting Statement**
- Section 4. Bank Details**
- Section 5. Declaration by applicant**



Hinchingsbrooke School

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Section 1: Details of applicant:		Male <input type="checkbox"/> Female <input type="checkbox"/>
Full Name: _____	Date of Birth: _____	
Home Address: _____		
Tel:.....		
Postcode: _____	Email:.....	
Section 2: Eligibility Priority:		
<p>This section will ask you to indicate under which of the 4 agreed categories you wish your application to be considered against. You will also find information about what evidence you will be required to supply to support your application.</p> <p>Please indicate with a cross in the box next to the description of the category under which you wish your application to be considered against, and to confirm that you have provided the evidence required. (Please only put a cross next to one priority.)</p>		
<p>Category 1:</p> <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 20px;"> <input style="width: 40px; height: 40px; border: 1px solid black;" type="checkbox"/> </div> <div> <p>I wish my application to be considered under Priority One; “Young people in care, care leavers, young people in receipt of income support and disabled young people in receipt of Employment Support Allowance who are also in receipt of Disability Living Allowance.”</p> </div> </div> <p>In support of my application I enclose either:</p> <p>A) Written confirmation of my current, or previous, looked-after status from the Local Authority who looked after me, or who provided my leaving care services; or</p> <p>B) A letter confirming that I am in receipt of Income Support or Employment Support Allowance and Disability Living Allowance.</p>		
<p>Category 2:</p> <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 20px;"> <input style="width: 40px; height: 40px; border: 1px solid black;" type="checkbox"/> </div> <div> <p>I wish my application to be considered under Priority Two; “Young people who are claiming, or who are eligible to receive, a Free School Meals ”</p> <p>To be eligible under this priority someone in your household must be in receipt of the following qualifying benefits: <i>Income Support, Income Based Job Seekers Allowance, Income Related Employment & Support Allowance, Child Tax Credit Only as long as your income does not exceed £16’190, Support under part VI of the immigrant ion & asylum Act 1999, Guarantee element of State Pension Credit & from the 1st May 2009 parent who have the four week run immediately after your employment ceases.</i></p> </div> </div>		

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Category 3:

I wish my application to be considered under Priority Three;
“Young people whose household income is below £20,817 per
annum”

In support of my application I enclose the following information;

- A copy of entitlement to means-tested state benefit, or Tax Credit Award Notice confirming household income of less than £20,817; or
- Evidence of self-employment income of less than £20,817 (SA302 or certified accounts only) for your last accounting period.

Category 4:

I wish my application to be considered under Priority Four;
“Young people who have been affected by a sudden, exceptional
change in financial circumstances”

I have enclosed a detailed statement in support of my application.

Section 3: Supporting Statement:

Please include here information on how you intend to use your bursary payments if awarded.

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Section 4: Bank Details:

In order for us to pay the bursary into bank accounts please provide the students bank details

Please note we are unable to make payments into post office accounts

Account Holders Name:

Bank/Building Society:

8 Digit Account number:

Roll Number if applicable:

Sort Code:

Section 5: Declaration by Applicant:

I confirm that I have read the Bursary Policy and Procedure document before submitting this application.

I confirm that the information I have provided on this application is correct to the best of my knowledge, and that I understand that I must notify my Post-16 provider of any change of circumstance which may affect my entitlement to a bursary payment.

I understand that if I leave before the completion of my programme of study, that I may be required to repay all or part of the amount paid to me under the 16 -19 Bursary Fund.

I will notify Hinchingsbrooke School of any changes to my financial circumstances, that may affect my entitlement to the Bursary Fund.

I understand that my information is being held by Hinchingsbrooke School in accordance with the Data Protection Act 1998 and will be shared with other bodies administering public funds to determine the support available and also for the prevention and detection of fraud in connection with this claim. Bank details are needed in order to make Bursary fund payments these are stored in a secure lockable place and will be held for 4 years and then removed and securely disposed of.

Signed:

Date:

For office use:

Category 1

Accounts dept check

Evidence seen by
Photocopy taken

Category 2

.....

FSM checked

Category 3

Return to HAW
email

Category 4