



Welcome

Hinchingbrooke Sixth Form

Excellence in Everything

Welcome to Hinchingsbrooke Sixth Form

This pamphlet is designed to give you an introduction to the Sixth Form Team, our expectations and Sixth Form life. It also answers some of the most frequently asked questions that we get every September. Take your time to read through it and please come up to the office and ask us if there is something we have missed.

We look forward very much to working with you over the next two years and wish you the very best of luck!

Mrs Rix and the Sixth Form Team

What sets a Hinchingsbrooke Sixth Form student apart from others?

As a Sixth Form, we aim for “Excellence in Everything.” This means that we expect you to aim for the highest standards in all aspects of your life as a student with us. Of course, we want you to set yourself excellent standards in terms of your studies and your attitude to work. Alongside this, we expect our students to strive to model the highest standards in terms of their conduct and their contribution to the school and wider community.

As our sixth former, you should:

Work hard: *Manage your workload to ensure that you are achieving your potential alongside having positive physical and mental health;*

Have high standards: *Meet the expectations of your tutor and teachers every day. You are a role model for all other year groups so they aspire to come to HBK Sixth Form;*

Show kindness: *You are always kind and think about how your actions and words affect others. You support the promotion of kindness throughout the whole school and wider community;*

You are responsible: *You recognize the fact that you are responsible for*

your own actions and in turn academic performance. You treat the Sixth Form and wider school environment with respect;

You show empathy: *Consider the needs of others as well as your own needs. Think before you say something that may impact negatively on someone else; and*

You are proud to be our Sixth Former: *You actively seek to represent the school in a positive manner. You are proud to celebrate your successes and you are always proud to celebrate the successes of others too.*

You will sign your student agreement on the 6th September which includes our Code of Conduct.

Who will guide me through my time at Sixth Form?

You will have met the Sixth Form Leadership Team during the induction days and heard how we will support you. Along with the Sixth Form Leadership Team, you will also be working with your tutor, who you will meet on signing on day in September.

What is the role of my tutor?

Your tutor will be your first point of contact for support and guidance in the Sixth Form. In the first half term, you will be seeing them every day from 8.40-9.00 for registration and a tutor group session. You will also have weekly assemblies every Wednesday. These are designed to help you settle into Sixth Form, answer any queries you have and introduce you to our study skills programme, VESPA.

After October half-term, and if we are sure that you have made the transition to post-16 successfully, you will be seeing your tutor for one-to-one sessions, where you will talk about your progress. This will also be a chance for your tutor to check in on your well-being. As you proceed through Sixth Form, your tutor will guide you through your exams, work experience and applications to apprenticeships or university. Throughout your two years, you will have periods of time where you will be expected to attend morning tutor time again.

Your tutor will also be the point of contact for your parents if they have information to share; your subject teachers will also be contacting your tutor if they have any news or concerns.

What do I need to know in the first few weeks?

The transition from Year 11 to Sixth Form has always been a challenge. On a practical level, many of you will be getting used to a new school, and all of you will be working with unfamiliar faces. You will find that you have some time in the day where you do not have a lesson, and therefore have to decide how to use your time most productively. The quality and rigor of the work expected from you will be very different. So, establish some good habits right from the start to ease yourself into the next 20 months of your education.



ALWAYS wear your lanyard - all of the time, everywhere.

Make sure you are dressed according to our code.



Be on time and attend ALL of the lessons or additional activities that we plan for you.



Make sure that you know where all of your rooms are, including the Private Study spaces and the Enrichment venues. Ask someone if you don't know where you need to be.



Make sure you have a copy of your timetable and that it is correct! If your timetable needs an amendment, please tell your tutor or come up to the Sixth Form office to see Mrs Edwards or Mrs Solano.



As you start your lessons and move through the term, have an organisation system for your work. Have somewhere quiet and uncluttered to work at home.



Check your emails at least once a day. This is one of the ways we communicate with you - so make sure you don't miss out important information!



Get to know people! Sign up for some of the societies and clubs that will be running and get involved in our charity events. Better still, come and speak with Mrs Edwards or Mrs Solano if you have an idea for a new society!

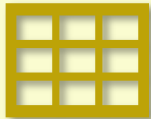
You will be guided by your subject teachers about how to succeed in the options that you have picked - so please don't worry! If you follow their advice and keep on top of your work, you will do well! Remember- contact your tutor or SSO if you have any worries or concerns. We are here to help.

How will my week look?

The Sixth Form day mirrors that of the rest of the school. You are also welcome to use the House for private study until 17.30 every evening.

Registration	08.40-09.00
Period 1	09.00-10.00
Period 2	10.00-11.00
Period 3	11.20-12.20
Period 4	12.20-13.20
Lunchtime	13.20-14.10
Period 5	14.15-15.15
Period 6 Montague Room	15.15-17.30

Your timetable



Your timetable works on a two-week pattern (Week A and Week B) and you will have 9 lessons per fortnight per subject. You will also have 4 hours per fortnight of timetabled Private Study, which takes place in the Montague Room. PSHE appears once a fortnight on your timetable and Enrichment appears twice a fortnight, on a Wednesday afternoon. If you have opted for the EPQ or Additional Maths, these lessons will also be scheduled on your timetable. We expect you to attend every lesson and every tutor time and assembly.

Once you have passed the initial transition period of 6 weeks, you will not be required in school from 8.40 but can come in for your first lesson and leave after your last lesson. We expect at least 97% attendance to all of these sessions.



What clubs and societies are on offer this year?

Over the last 2 years we have been very limited in terms of our extra-curricular offering. September 2022 is an opportunity for you to get involved again. Competitive sports, Reading Group, Law Society, Masterchef, University Challenge, Diversity Society, Sixth Form Magazine, Chess Club, HBK6 Volunteer and HITT Sessions and much, much more. Look out for the information and get involved!

Do I have to stay in school all the time?

Until October half-term, you must be in at 8.40 to attend registration. You may leave during your non-contact periods but we strongly recommend that you use this time to keep on top of your independent work. After October half-term, we will then review who will have the freedom to come in for their first lesson.

What if I want to change a course?



Remember that A levels and Level 3 courses are more challenging than the work you are used to but you have reached the entry requirements and have the ability to cope!

If you have given a subject 8-10 lessons and don't think it's right for you, you can change. Make sure you have spoken to the teacher of the subject you would like to change, and that you have found out about the course you would like to swap to. Then, come and talk to Mrs Edwards, your SSO and she will see if the change is possible.

Deadline for course changes: Friday 30th September.

On your first day (Tuesday 6th September), your tutor will give you the opportunity to ask further questions in case we haven't answered everything here. Don't forget to come and talk to your tutor or Mrs Edwards or Mrs Solano if you need any support.



What if I need to be off school because I am ill?

If you have an unexpected absence due to illness, or another unavoidable reason, please ask your parents to email sixthform@hbk.acesmat.uk with an explanation of why you are away.

Alternatively, ring 01480 375700 and wait to hear for the Sixth Form extension, and leave a message, explaining the reason for your absence. There is a limited number of reasons for which we authorise planned absences, so please see the Code of Conduct for a full explanation.

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Brampton Road, Huntingdon PE29 3BN
01480 375700 | sixthform@hbk.acesmat.uk