

C E I A G

# Work Experience



# Our Mission



*Hinchingsbrooke School believes in the real benefits of work experience to all our Year 10 students. We have endeavoured to be in a position, through internal and external experience in running these schemes, to provide the platform to place over 300 students in a work placement over 2 weeks.*



# Who's Who?



## Ken O'Shaughnessy

### *CEIAG Manager*

Teaches as part of the Business and Economics department while also helping students to make informed career choices. Having just qualified with a L6 Diploma in Careers Guidance he is also well qualified to assist students with the vital decisions they are making. A teacher with over 25 years' experience he has had the pleasure of helping a very wide selection of young people make better informed choices regarding their future.

# Who's Who?

## Alison Tanton-Smith

### *CEIAG Co-ordinator*

Has worked at Hinchingsbrooke School for 15 years and has completed a Level 6 Diploma in Career Guidance and Development which qualifies her to advise and support students in all years on their future progression routes. Over the years she has supported many students to progress with different career paths and in a variety of sectors. Her role in school is to support students to overcome the challenges from those that have no clear pathway for their future as well as those who just want guidance on their chosen career. Within her role as work experience coordinator over the years she has managed to support the placements for numerous students.



# Who's Who?



*The Team work hard to build and develop relationships with a wide range and number of local employers, educators, apprenticeship providers, support organisations and other useful contacts keeping their knowledge of the local labour market as up to date as possible.*

# Why is it useful?

Improve your confidence and motivation

Develop employability skills

Can help you to decide which career is suitable for you

An opportunity to get a part time job

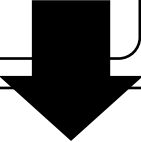
Taking you outside of your comfort zone

Demonstrates how learning and skills developed at school can be applied to the workplace

Provides a rich and varied learning environment and the opportunity for practical learning

# The Process

Form tutors will give you a work experience form



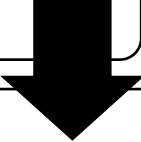
There is a section to be completed by the employer



A section to be completed and signed by a parent/carer



A section to be signed by you



When all three of these sections have been fully completed, hand this into your form tutor who will then pass on to designated collector



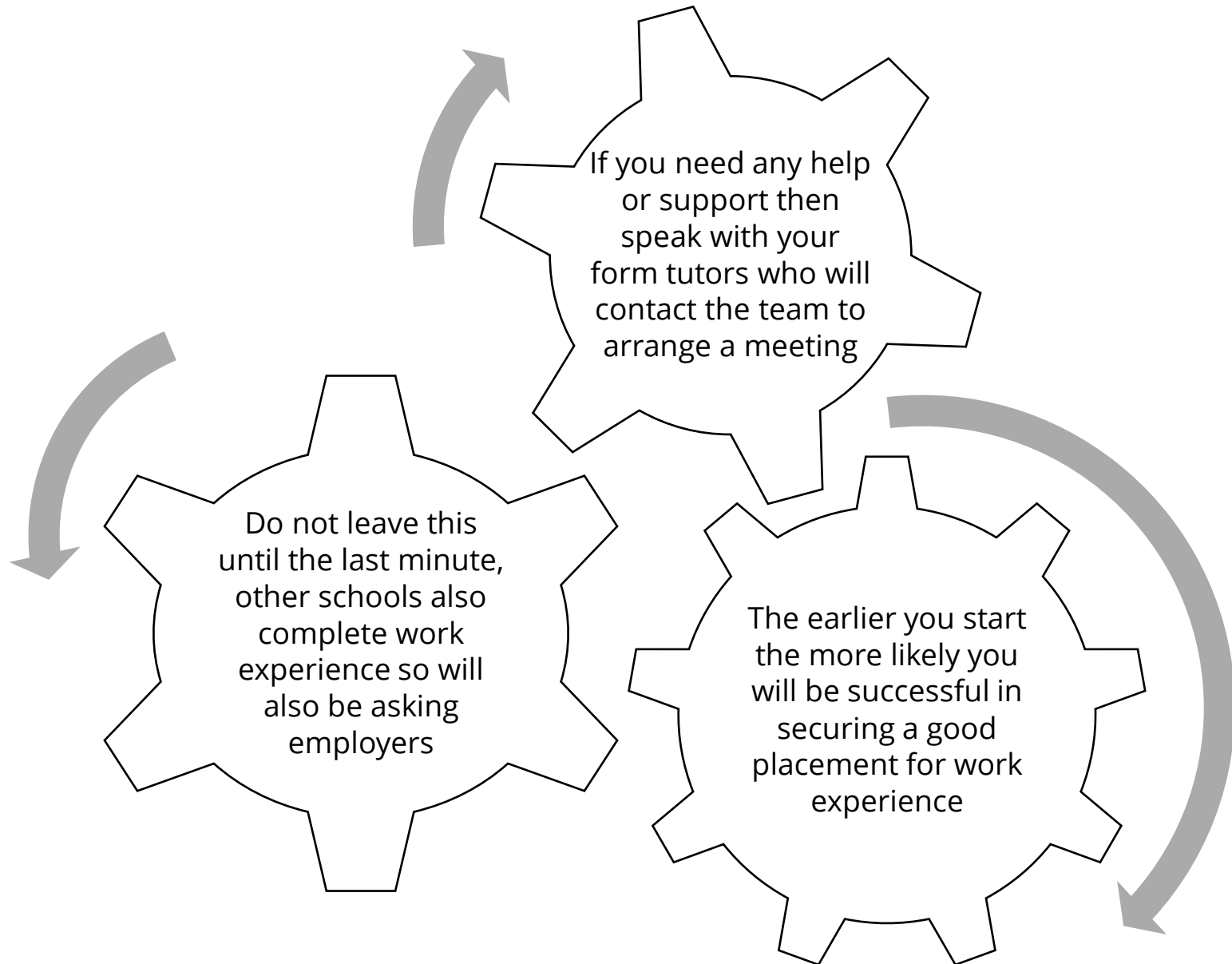
# Support with Placements



*If you are struggling to find a placement or would like some ideas of placements you can speak with your form tutor*



# Be Proactive



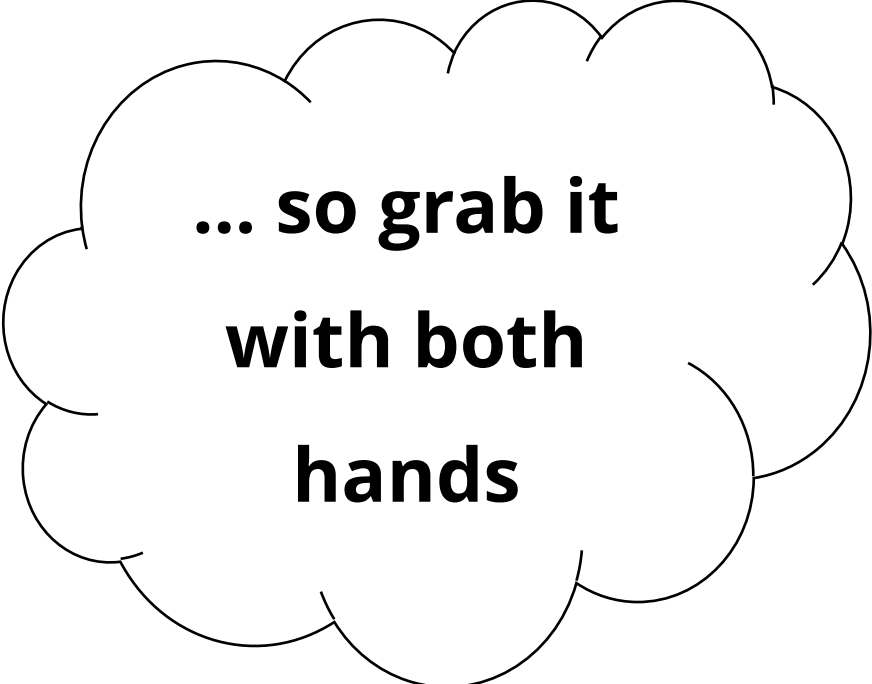
# This is Your Opportunity...

*... to shine, if school has not been the place for you to so far*

*... to experience something different*

*... to get a part time job*

*... to walk in to the real world*



**... so grab it  
with both  
hands**

# Your Work Experience Starts Here

## Employability Skills

Start Now

