On-line Booking System

1. To log onto the system please go the school website www.hinchingbrookeschool.net and click on the link for Year 8 parents' evening

   or enter

   https://parents-booking.netmedia.co.uk/hinchingbrooke into your web browser

2. Click on *Please enter your details here*

   Fill in the boxes on the pop up. When done press *save*

3. Click on *Year 8 Parents' Evening* and follow the instructions on the page to make appointments with your son/daughter's teachers

   On the pop up add what if anything you wish to discuss and click on *create*. If you do not want to add anything just click on *create*

4. If you wish to cancel a booking click on the relevant box then click on the *cancel a booking* at the top of the page

5. When you have finished making all of your appointments you can either e mail or print them

6. When you press print there will be a pop up for you to enter your son/daughter's details again

   Ensure you enable *allow pop-ups*

   Once completed close the window.

This is a new system which I hope will make things easier for you.

If you have any problems please contact the school either by phone on 01480 375700 Ext 5701 or email parentevenings@hinchbk.cambs.sch.uk and we will get back to you.

Good Luck.