

Foundation Bursaries

What is the Hinchingsbrooke Foundation?

The Hinchingsbrooke Foundation was set up hundreds of years ago, when we were still a grammar school. It owns the school buildings, farmland, and has a large investment portfolio. This produces an annual income that is used to support schools in Huntingdon.

Around 25% of the Foundation's income is reserved for payment of individual bursaries to young people under the age of 25.

Applications are considered three times a year:
January, April/May and October.

Around £35,000 a year is available for bursary grants. These tend to range from £50 to £500, sometimes more, but will generally only meet a part of any costs being sought.



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What sort of things can I apply for funding for?

Bursary payments can be used for the following things:

- Training
- Tools or equipment for courses or jobs
- Support for Special Educational Needs e.g. laptops
- To support and promote talents in areas of music, drama, art and sport
- Educational trips – the trip must be helpful and part of your learning

Are there things I cannot apply for?

Bursaries are generally not given out for:

- University tuition fees or accommodation costs
- Second degrees



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Who can apply for a Foundation Bursary?

Young people aged under 25

Trustees consider all applications but are likely to give more to:

- Students applying for the first time
- Families with financial hardship who find it hard to cover the whole cost needed

Who reads my application?

There are a group of Trustees who will look at your application. The meeting is completely confidential, and the Trustees do not even know your name.



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Is there any way I can improve my chances of receiving an award?

Yes. When you fill in the form you must make sure:

- You complete all sections of the form – including all financial questions and a full breakdown of costs
- You provide as much detail as possible – including how it will add to your education
- That both references are completed and that they are from your school, college or place of work (you are not allowed to use family or family friends for your references)
- That you show how you will try to meet some of the cost. For example, you might save from a part-time job or fundraise in your local community
- That you explain how you are an active member of your school or community



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When do I apply and when do I find out?

The Trustees only meet 3 times a year: you must send your application by the end of September, December or March to be considered at their meetings.

If you are given a bursary award you will then get a letter telling you how much you have been awarded. This offer will last for 3 months.

How do I get the money?

You will be sent a cheque. You must bank the cheque as soon as possible. If you have been given money for equipment, you will need to send a receipt or an invoice for the equipment to the Clerk of the Foundation and then you will be sent a cheque for the amount awarded.



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Where do I send my application?

The Clerk of the Foundation, c/o Hinchingsbrooke School, Brampton Road, Huntingdon, PE29 3BN

(Part of the staff trays in the admin building – take to Main Reception)

If you hand your completed form in to the KS3 / KS4 or Sixth Form Pastoral Office, we will place it in the Clerk of the Foundation's tray



[Hinchingsbrooke Foundation | Home](#)

[Guidance sheet FOUNDATION OF HINCHINGBROOKE SCHOOL](#) [\(hinchingsbrookefoundation.org.uk\)](#)

Link for application form: [Download Form](#)
[\(hinchingsbrookefoundation.org.uk\)](#)

THE HINCHINGBROOKE FOUNDATION
(Registered Charity No. 1188471)
Application for a Bursary Award

Name:	Age:
School/College:	

The Trustees of The Hinchingsbrooke Foundation award bursaries to young people under the age of 25 (at time of application) who have completed not less than two years in full-time education at secondary schools or colleges in the Huntingdon area. The Trustees meet three times a year and, subject to funds being available, make awards to assist with:

- continuing study or training, tools and equipment for a profession or trade, excepting that the Trustees do not generally support second degrees nor university tuition fees nor accommodation costs.
- the support of students with **Special Educational Needs**.
- the promotion of **exceptional talent** in students, e.g. music, drama, art, sport;
- **Educational travel**, with the emphasis on 'educational'. The Trustees must be satisfied that the travel is primarily part of your learning process.

The application form asks you about yourself and your family circumstances, the reasons why you need a bursary and how it will contribute to your education. Bursary Funds are limited and the Trustees give precedence to first-time applicants in need whose families find it hard to provide finance for them. It is not likely that all requests will be met, or met in full, and you should therefore show a breakdown of all the costs involved, how much of the total you would need and how you will finance the balance through your own efforts. You should say how you contribute to school/college life and the community.

Acceptance of any award agreed by the Trustees is valid for three months. Payment is made by cheque for credit to your bank or savings account. You should bank the Foundation's cheque as soon as possible and note that no payment will be made for any cheque banked after six months from date of issue. If you are seeking a contribution towards equipment, you will be required to provide a receipt or copy invoice from the company or person supplying the equipment before payment is made by the Foundation. Details of costs with your application speeds up the process and cheques can be issued without further exchanges of letters.

The Trustees require a written application and as school post deliveries are affected by the school holidays and bank holidays you should submit your application well before the deadline.

Applications enclosing two independent references from your school or other place of study or employment should be sent to:

The Clerk to the Foundation, c/o Hinchingsbrooke School, Brampton Road, Huntingdon PE29 2BN

Awards are made three times a year and applications should be submitted by:

Wednesday 13th October 2021
Wednesday 26th January 2022
Wednesday 20th April 2022

They will then be considered approximately two weeks following the closing date and you can expect to receive a letter from the Foundation within four/five weeks of submitting your application.

The Committee decision is final and non-negotiable.

Please state where you heard of the Foundation (please tick and return this with your application form):
Through school / from a friend / from an advertisement in the press / from a poster

For Office Use Only:	References included	References to follow
Amount requested:	Award made:	Date:

Personal details

Name of applicant:

Home address: _____ Date of Birth: _____

Postcode: _____

Telephone No. _____
E-mail address: _____

Please tell us about your family and family circumstances:

Do you live independently of your parents? Y/N
Do you live with both parents or a single parent?
What is your gross household income per annum?
If you live with one or both parents how many dependent brothers and sisters do you have under the age of 25?
What are their ages?
If you live independently of your parents do you have any dependents?
Give details

Please tell us about your secondary school/college attendance, examinations and subjects currently studied:

Dates	School / College	Relevant Examinations / Courses taken/being taken
-		

Please tell us about yourself to help us understand why you need this award

